

# End Document Chaos in 4 Steps



# **SmartVault**

Over the past decade, we've seen a sweeping shift in expectations for businesses to transition from paper-based document workflows to paperless ones. However, the transition shift from paper to digital is still a struggle for many. And even for those who have become mostly paperless, staying productive and secure in a paperless world is not always a given.

At SmartVault, we're in the business of making you happier, more productive, and secure in the cloud. We're here to help you end document chaos, and permanently improve the way you store, organize, share, and eSign documents with our cloud-based document management and client portal solution.

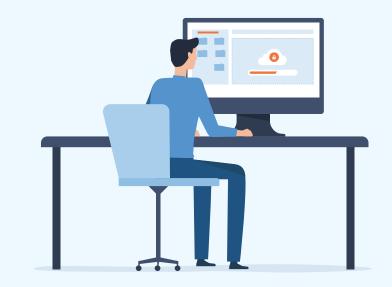
We know the inefficiencies and gaps in the critical areas of business document workflows, and we built our product to address them accordingly. Check out the infographic below to see how we can change the way you work every day.

# Document Storage & Organization



#### Old Way

Store and file paper and digital documents however you see fit, leading to document chaos and information silos.



#### **New Way**

Keep every critical document **in the cloud** and perfectly organized with **uniform folder structures**.

## **Secure File Sharing**





#### **Old Way**

Share documents through email attachments, insecure sharing links, fax, and postal mails.

#### **New Way**

Share documents using a **central client portal** that fully encrypts your data in transit and at rest, protecting your information with max security.

# **Document Collection**



#### Old Way

Request and receive documents from all sources: emails, text messages, postal mails, and more.



#### **New Way**

Collect documents with **request lists** that outline everything you need in one place and allow clients to upload into designated folders.

# **Document Signature**







# Old Way

Scan paper documents with signatures and sensitive information into digital copies and share them using insecure methods.

## **New Way**

eSign documents through DocuSign and havehaving the signed copies automatically routed back to the secure destination in the cloud.

Whether you're looking to become paperless or to go from paperless to productive, our solution and customer success teams are here to help you make that transition happen successfully.

Interested in seeing how SmartVault can work for you?

**Book a 15-Minute Demo** 

